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DDS&T-3937-82

21 SEP 1982

MEMORANDUM FOR: Director of Foreign Broadcast Information Service

FROM: R. E. Hineman
Deputy Director for Science and Technology

SUBJECT: FY 1983 Budget Shortfall

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1. As it now stands the FY 1983 Budget reflects a combined inflationary and real growth in the Directorate's Nonpersonal Services (NPS) resources of 36 percent. That notwithstanding, I am quite concerned with the extensive list of unfunded requirements that we face in this directorate as we begin the new fiscal year.

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2. In light of the seriousness of this problem I believe it would be prudent for this directorate to plan now to cope with the most pressing of these requirements. To assure the availability of adequate funds to meet our "must do" requirements, and to do so in the least disruptive way, I must reluctantly ask that each office identify its lowest priority activities for deferral (and possible later cancellation) until such time as we obtain relief from the Comptroller. I feel strongly that we should strive for some degree of equity in sharing the burden of this problem, therefore, I am asking each office to defer an amount approximately proportional to their share of the directorate's non-personal services funds for FY 1983. For your office the amount to be deferred is

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3. To this end, I would like you to provide the Planning and Resources Staff a list of those activities which you propose to defer/cancel. This list should include the following information:

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- a. Activity
- b. Description
- c. Total amount budgeted in FY82, FY83, FY84



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d. Proposed amount to be deferred in FY84

e. Impact of deferral/cancellation/reduced funding

f. Latest date funding can be deferred without impact

4. Please advise C/P&RS no later than 15 October.

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